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# Student Handbook 2008-2009

## The 2008-2009 Student Handbook James Madison University

JMU reserves the right to develop and implement new policies or regulations not presently included in this document. It is the responsibility of the university to make a reasonable attempt to inform the student body of any change in or addition to the current policies and regulations.

Some policies in the James Madison University Manual of Policies and Procedures are applicable to students as well as employees. You can find these policies at [www.jmu.edu/JMUpolicy/](http://www.jmu.edu/JMUpolicy/).

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**J27-101.3** A service animal (guide dog, or other animal individually trained to provide assistance to an individual with a disability) is permitted in any place that any student/customer is generally allowed.

### **J28-100 Projectiles**

**J28-101** No student shall throw or cause to be projected any object or substance, which has potential for damaging or defacing university or private property or causing personal injury or disruption.

### **J31-100 Responsibility for Guests**

Students will be held accountable for any damage or violation of regulations by their guest(s) on-campus or in their residence hall.

### **J34-100 Sexual Assault**

Sexual assault is defined as sexual contact without consent and includes intentional touching, either of the victim or when the victim is forced to touch, directly or through clothing, another person's genitals, breasts, thighs or buttocks; rape (sexual intercourse without consent whether by an acquaintance or a stranger); attempted rape; sodomy (oral sex or anal intercourse) without consent; or sexual penetration with an object without consent. To constitute lack of consent, acts must be committed by force, intimidation or through use of the victim's mental incapacity or physical helplessness. Intoxication may indicate an inability to give consent. Verbal misconduct, without accompanying physical contact as described above, is not defined as sexual assault. Verbal misconduct may constitute harassment, which is also prohibited under university regulations and is specifically addressed elsewhere in this handbook.

### **J35-100 Smoking**

**J35-101** Smoking in university buildings and residence hall courtyards is prohibited.

**J35-102** Exceptions may include faculty and staff members' private offices.

(Refer to JMU Policy 1111 at [www.jmu.edu/JMUpolicy/](http://www.jmu.edu/JMUpolicy/) )

### **J36-100 Soliciting, Petitioning, Selling, Surveying and Publicizing**

**J36-101** No student organization shall engage in advertising or selling any goods, services or tickets; nor shall they solicit for any purpose whatsoever on university property or in university buildings without first obtaining the written approval of the coordinator of clubs and organizations. Sales and solicitation may only take place in the areas designated by the University Unions. (For activities in residential buildings, refer to J36-103.)

**J36-101.1** Students or student organizations must obtain written approval from the coordinator of clubs and organizations, before petitioning or surveying students. Surveys that are a part of an academic requirement must be approved by the instructor, department head and academic dean before approval will be given by the coordinator of student organization development.

**J36-101.2** No student, non-university-related organizations or individuals may sell or solicit on the campus for any purpose whatsoever without first obtaining the sponsorship of a recognized student organization. The sponsoring organization must then obtain the written approval of the coordinator of student organization development, make all arrangements for space, acknowledge sponsorship in writing and delineate the financial arrangements between the sponsor and the non-university organization or individual.

**J36-101.3** Sales or solicitation involving food items require additional approval by the dining services department. Sales or solicitation of merchandise require additional approval by the director of the university bookstore.

**J36-101.4** All students or organizations that solicit off campus on behalf of a group or organization associated with JMU must have the written approval of the vice president for university advancement and the University Unions.

**J36-102** All students or organizations planning to conduct programs on or off campus requiring a contractual agreement with non-university agencies must obtain the written approval of the director of the University Unions and other pertinent university officials.

**J36-103** Soliciting, petitioning, selling, surveying, publicizing, and distribution by students, university organizations, non-students and non-university related organizations are prohibited in the residence halls. Programs or demonstrations of approved products and/or topics may be presented in residence halls only under the following conditions:

- **J36-103.1** The community council agrees to sponsor the program. Approval by a recorded majority vote of the community council shall constitute legitimate sponsorship, subject to the review and approval of the director of residence life.
- **J36-103.2** Presentations by the sponsored persons or company shall be limited to demonstration or display of merchandise and appropriate promotion; it may not include solicitation or orders, signing of contracts or exchange of money. The demonstration or promotion shall be such that it does not unreasonably disrupt other hall activities.
- **J36-103.3** Solicitors may leave calling cards, catalogs or order blanks with students but may not transact business or seek promises for future transactions.
- **J36-103.4** A member of the residence hall staff must agree to be present to observe the program.
- **J36-103.5** No resident of the hall, community council member or member of the hall staff may profit from presentation by virtue of his or her role in securing sponsorship for the solicitor. Free gifts, commissions or any other forms of remuneration are not allowed.
- **J36-103.6** Door prizes, discounts or any other form of free gifts used to promote attendance or to encourage interest must be available to all on an equal basis.
- **J36-103.7** No door-to-door solicitation or distribution is permitted.

- **J36-103.8** All programs falling under the definition of this policy must be registered in advance with the Director of Residence Life or her designee.

**J36-104** Advertising the sale of alcoholic beverages without an Alcoholic Beverage Control Board license or any phrase or symbol, which would lead the reader to believe that alcohol will be served or consumed, is prohibited. Students who want to obtain an ABC license should contact the Office of the Vice President for Student Affairs.

**J36-105** Posters, notices, announcements or other materials may only be displayed on general-purpose bulletin boards inside authorized university-operated buildings or on authorized university property. Materials with dimensions exceeding 11 inches by 17 inches will not be approved for posting. The director of the University Unions will define the authorized areas of display for such material. The exterior of academic and administrative buildings as well as all windows, doors and trash receptacles are specifically unauthorized display areas. Refer to the "University Unions" section for more information. Items posted in the residence hall must be submitted to the associate director of residence life in Huffman Hall for a second review. Approval for posting and posting guidelines will be determined and outlined by the associate director.

**J36-106** No student shall distribute or sell any drug apparatus in any building or on any property owned or operated by the university.

**J36-107** Using chalk to display messages or advertise events on campus may only be done on university sidewalks in pre-approved locations. All chalk messages or advertisements are prohibited without appropriate authorization from University Information.

### **J39-100 Theft**

**J39-101** No student shall steal, attempt to steal or assist in the theft of any money, property or item of value not belonging to him or her.

**J39-102** No student shall illegally use or appropriate any property not belonging to him or her.

**J39-103** No student shall fail to report suspected theft of university monies.

(Refer to JMU Policy 1603 at [www.jmu.edu/JMUpolicy/](http://www.jmu.edu/JMUpolicy/) )

### **J40-100 Trespass**

**J40-101** Any individual refusing to leave an area as directed by an authorized faculty or staff member is responsible of trespass.

**J40-102** Any individual refusing to leave a residence hall room as directed by the occupant(s) of that room is responsible of trespass.

**J40-103** Any unauthorized individual entering or attempting to enter university property, which has been closed, locked and/or posted, shall be responsible of trespass.

### **J41-100 Unauthorized Entry**